ANNUAL GENERAL MEETING

FRIDAY 2 OCTOBER 2015 at 11:30am-12:00pm
University House, Australian National University, Canberra

MINUTES

The meeting was opened at 11:30am by Dr Ian Walker, President.

1. Members Present:
   Rose Alwyn          St Mark’s College          Universities of Adelaide
   Iyla Davies         The Women’s College       University of Queensland
   Philip Dutton       Burgmann College        Australian National University
   Barbara Green       St Hilda’s College       University of Melbourne
   Geoff Johnston      John XXIII College      Australian National University
   Peter Kanowski      University House        Australian National University
   Marie Leech         Sancta Sophia College    University of Sydney
   Jason Lincoln       St Albert’s College      University of New England
   Anita Monro         Grace College            University of Queensland
   Peter O’Brien       Union College            University of Queensland
   Bruce Pollard       Robert Menzies College    Macquarie University
   James Rigney        St John’s College        University of Queensland
   Deborah Seifert     International House     University of Melbourne
   Carla Tromans       International House      University of Queensland
   Ian Walker          Toad Hall               Australian National University
   Margie Welsford     Whitley College          University of Melbourne

In attendance:
   Deborah Pugh, Executive Officer, University Colleges Australia (Minute Secretary)

2. Apologies:
   James Atkinson       Campus East             University of Wollongong
   Campbell Bairstow    Trinity College         University of Melbourne
   Amanda Bell          The Women’s College       University of Sydney
   Michael Bongers      The John Flynn College   James Cook University
   Sean Brito-Babapulle  Mannix College          Monash University
   Rosemary Brooks      St Ann’s College          Universities of Adelaide
   Sean Burke           Newman College           University of Melbourne
   Trevor Cairney       New College              University of New South Wales
   Keith Conley         University Hall          University of Western Australia
   Jessica Carroll      International House      University of Sydney
   Fiona Crowe          St Catherine’s College    University of Western Australia
   Adrian Diethelm      St John’s College        University of Sydney
Greg Eddy King’s College University of Queensland
Wayne Erickson St Andrew’s College University of Sydney
Steve Foley St Leo’s College University of Queensland
Stewart Gill Emmanuel College University of Queensland
Mark Harrison Jane Franklin Hall University of Tasmania
Ivan Head St Paul’s College University of Sydney
Hilton Immerman Shalom College University of New South Wales
Nanette Kay Duchesne College University of Queensland
Linda Mathey Registrar, Student Life Australian National University
Thomas Mitchell St Thomas More College University of Western Australia
Jennifer McDonald University College University of Melbourne
Damian Powell Janet Clarke Halle University of Melbourne
Edwina Ridgway Duvall College & Drummond and Smith Colleges University of New England
David Runia Queen’s College University of Melbourne
David Segal Ursula Hall Australian National University
Lisa Sutherland Wesley College University of Sydney
Ross Switzer Cromwell College University of Queensland
Tom Tarttelin Saints Catholic Colleges James Cook University
Jenny Willsher St Martin’s College Charles Sturt University

It was moved by Phillip Dutton and seconded by Ian Walker that the above apologies be accepted. Accepted.

3. New Members:
   Michael Bongers The John Flynn College James Cook University
   Paul Gilchrist Aquinas College Universities of Adelaide
   Mark Harrison Jane Franklin Hall University of Tasmania
   Ken Hinchcliff Trinity College University of Melbourne
   Peter Kanowski University House Australian National University
   Jason Lincoln St Albert’s College University of New England
   Linda Mathey Registrar, Student Life Australian National University
   Darcy McCormack St Mary’s College University of Melbourne
   Dave Segal Ursula Hall Australian National University
   Deborah Seifert International House University of Melbourne

New Associate Members:
   Tim Corney Queen’s College University of Melbourne
   Michael Chrome Cromwell College Universities of Queensland
   Paul Gallagher St John’s College University of Sydney
   Brenda Holt Queen’s College University of Melbourne
   Maryanne Pidcock Sancta Sophia College University of Sydney
   Bronwen Watson Wesley College University of Sydney
   Hester Wilson St Andrew’s College University of Sydney

It was moved by Carla Tromans and seconded by Rose Alwyn that the above applicants be accepted as Members and Associate Members respectively. Accepted.
4. Retiring Members:

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<tr>
<th>Member</th>
<th>College/University</th>
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<tr>
<td>Gary Doyle</td>
<td>John Flynn College</td>
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<td>Helen Fletcher</td>
<td>Flinders Living</td>
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<td>Nanette Kay</td>
<td>Duchesne College</td>
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<td>Damian McCartin</td>
<td>John XXIII College</td>
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<td>Jane Munro</td>
<td>International House</td>
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<td>Michael Scanlan</td>
<td>Jane Franklin Hall</td>
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<td>Vince Skelly</td>
<td>St Leo’s College</td>
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<td>Marion Stanton</td>
<td>Bruce Hall</td>
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It was moved by Ian Walker and seconded by Philip Dutton that the above retiring members be acknowledged and thanked for their support to the Association. **Accepted.**

Ian Walker undertook to write to all retiring members.

5. Minutes of 2014 AGM (Intercontinental Hotel, Adelaide, Friday 3 October 2014)

It was moved by James Rigney and seconded by Marie Leech that the Minutes be accepted as a true and accurate account of the meeting. **Accepted.**

6. Executive Reports

6.1 President’s Report – Ian Walker presented his report.

- Please refer Appendix One for the President’s Report.

It was moved by Philip Dutton and seconded Bruce Pollard that the President’s Report be accepted. **Accepted.**

6.2 Treasurer’s Report – Marie Leech presented her report based on the audited financial papers for the financial year ending 30 June 2015.

- Please refer Appendix Two for the Audited Financial Papers for the Financial Year Ending 30 June 2015.

It was moved by Iyla Davies and seconded Bruce Pollard that the Treasurer’s Report be accepted. **Accepted.**

7. Election for the position of Treasurer

All Executive Committee positions are normally held for a period of two years and elections for all positions other than Treasurer were held at the 2014 AGM. Therefore, the only election to be held at this AGM is for that of the Treasurer. Given this anomaly, the Executive Committee has decided to call for nominations for Treasurer for a period of one year only so that elections for all Executive positions, including that of Treasurer, be held at the 2016 AGM. Bruce Pollard, Returning Officer, reported that Marie Leech had nominated for the position of Treasurer for a period of one year. As no further nominations were received, Marie Leech was declared duly elected. The UCA Executive Committee for 2015/2016 remains as follows:
• **President** – Ian Walker
• **Vice-President** – Rose Alwyn
• **Secretary** – Carla Tromans
• **Treasurer** – Marie Leech
• **Committee Member** – Barbara Green
• **Immediate Past President** – Iyla Davies
• **Public Officer** – Trevor Cairney

8. **General Business**

8.1 **Financial Membership Numbers**
Deborah Pugh reported that the number of financial members remained at 65 out of a possible total of approximately 80 members. The number of financial members remains the same as in 2013 and 2014.

8.2 **UCA Conference Collegiate Way Conference 2016**
The Australian National University will host the second International Collegiate Way conference in Canberra from Sunday 13 to Thursday 17 November 2016 and the UCA National Conference will be aligned with this. Ian Walker noted that this will provide a marvellous opportunity to represent the value of collegiate life to our universities and to engage with like-minded colleagues from universities around the world. The UCA Executive has therefore approved the appointment of Ms Alicia Watson, ‘What’sOn Consulting’, as Conference Organiser.

9. **Other Business**

**UCA Correspondence**
Carla Tromans reported that, as in previous years, the Secretary of the Isolated Children’s Parents Association (ICPA) has contacted the UCA Executive in response to their members’ requests to see early offers of accommodation places at metropolitan colleges made available to students from remote areas. Carla responded to the ICPA stating that she would circulate this correspondence to all UCA members through the UCA e-news and at their AGM.

There being no further business the AGM finished at 12:00pm.