MINUTES

The meeting was opened at 2:10pm by President Barbara Green.

1. Members Present:

- Rose Alwyn: St Mark’s College, Universities of Adelaide
- Michael Bongers: St John’s College, University of Sydney
- Trevor Cairney: New College, University of New South Wales
- Peter Campbell: Trinity College, University of Melbourne
- Keith Conley: Burton and Garran Hall, Australian National University
- Iyla Davies: The Women’s College, University of Queensland
- Trevor Cairney: St John’s College, University of Sydney
- Sue Fairley: Grace College, University of Queensland
- Stephen Foley: John XXIII College, Australian National University
- Barbara Green: St Hilda’s College, University of Melbourne
- Jill Hewitt: Union College, University of Sydney
- Geoff Johnston: St Albert’s College, University of New England
- Jasmine Jury: Fenner Hall, Australian National University
- Genevieve Leach: Whitley College, University of Melbourne
- Marie Leech: Sancta Sophia College, University of Sydney
- Colin MacMullin: Aquinas College, Universities of Adelaide
- Felix Patrikeeff: Kathleen Lumley College, Universities of Adelaide
- Bruce Pollard: Robert Menzies College, Macquarie University
- Lew Rushbrook: Dunmore Lang College, Macquarie University
- Vince Skelly: St Leo’s College, University of Queensland
- Marion Stanton: Bruce Hall, Australian National University
- Lisa Sutherland: Wesley College, Sydney University
- Carla Tromans: International House, University of Queensland
- Ian Walker: Toad and Ursula Halls, Australian National University
- Margie Welsford: Whitley College, University of Melbourne

2. Apologies:

- James Atkinson: Campus East, University of Wollongong
- Gary Doyle: The John Flynn College, James Cook University
- Philip Dutton: Burgmann College, Australian National University
It was moved by Lew Rushbrook that the above apologies be accepted.
Accepted by: Geoff Johnston

3. **New Members:**

- Kerry Bennett  
  Graduate House  
  University of Melbourne
- Keith Conley  
  Burton and Garran Hall  
  Australian National University
- Isabelle Creagh  
  The Kensington Colleges  
  University of New South Wales
- Steve Foley  
  John XXIII College  
  Australian National University
- Bruce Pollard  
  Robert Menzies College  
  Macquarie University
- Marion Stanton  
  Bruce Hall  
  Australian National University

**New Associate Members:**

- Katy Cuthbert  
  International House  
  University of Sydney
- Tiffany Donnelly  
  The Women’s College  
  University of Sydney
- Genevieve Leach  
  Whitley College  
  University of Melbourne
- Alasdair Murrie-West  
  The Kensington Colleges  
  University of New South Wales
- Yohan Nair  
  International House  
  University of Queensland

It was moved by Sue Fairley that the above applicants be accepted as Members and Associate Members respectively.
Accepted by: Lew Rushbrook

4. **Minutes of 2011 AGM** (St Hilda’s College, Melbourne, Tuesday 27 September 2011)

It was noted that the Public Officer, Trevor Cairney, had sent his apologies for the 2011 AGM but his apology had not been recorded.

It was moved by Lew Rushbrook that the minutes be amended to include Trevor Cairney’s apology and, that once this amendment was made, they be accepted as a true and accurate account of the meeting.

Accepted: Iyla Davies
5. Correspondence

- The Executive Officer, Deborah Pugh reported that there had been no correspondence.

6. Business Arising

6.1 Further to the Association’s change of name from AHAUCHI to University Colleges Australia, it was moved by Trevor Cairney and seconded by Ian Walker that the title page of the Association Constitution be updated to reflect the Association’s name change. The motion was accepted.

6.2 In order to address each of the matters referred to in Schedule 1 of the Association’s Incorporation Act 2009, it was moved by Barbara Green and seconded by Lewis Rushbrook that the Treasurer, Public Officer and Executive Officer draft words to update the Constitution to:

- define the Association’s financial year as commencing on 1 July and ending on 30 June so that the Association’s summary of financial affairs may be presented to the Association’s AGM and then lodged with NSW Government Fair Trading no later than 7 months after the end of the previous financial year;
- stipulate the procedure for making payments on the Association’s behalf;

This document should be presented to those present at the AGM, in the form of track changes to Rules 3i) and 9b) in the current Constitution, for their approval.

7. Executive Reports

7.1 President’s Report – Barbara Green presented her report.

- Please refer Appendix One for the President’s Report.

Lew Rushbrook moved a vote of thanks for the work of Barbara Green and her Executive and moved that the President’s report be accepted.
Seconded: Ian Walker.

7.2 Treasurer’s Report – Marie Leech presented her report.

- Please refer Appendix Two for the Treasurer’s Report.

It was moved by Lew Rushbrook that the President’s and the Treasurer’s Report be accepted.
Seconded: Rose Alwyn.

7.2 ARC Linkage Project – Associate Professor Toni Schofield

Toni Schofield thanked the UCA for supporting the ARC Linkage Project Alcohol Use and Harm Minimisation among Australian University Students. In presenting her findings she stated that the project comprised of four studies:
i) College student survey: this survey had achieved and high response rate and its findings would be considered by a sub-committee comprising the Association’s Marie Leech and Toni Schofield in October.

ii) College student interviews: the results of the interviews by Monash University researchers will be submitted in early 2013

iii) Report write up: the results from the interview process will be written up in the first half of 2013.

iv) Interviews with College Principals: interviews will be conducted with 13 College Principals and management staff.

Associate Professor Schofield noted her disappointment that the two PhD students supporting this project were unable to continue their work. Because of this, a total of $15,000 will be returned to the UCA. Further to her research, she proposed an alternative approach to managing student alcohol consumption so that, rather than College Principals acting as risk managers for students’ alcohol consumption, that Principals encourage students’ development as individual citizens. She suggested that students’ alcohol consumption be moved away from the colleges and into the public realm. There was extensive discussion on this matter and Barbara Green directed that this dialogue be maintained either through the Association or through auspices of Marie Leech.

8. Elections

Lew Rushbrook reported that apart from the Treasurer’s position which had only been held by Marie Leech for a period of one year and therefore was eligible to hold this office for a period of one more year, all other Committee members had held their positions for the maximum period of two years and, therefore, their positions were declared vacant. Accordingly, nominations were invited for the positions of President, Vice-President, Secretary, General Member and Public Officer. It was noted that Barbara Green would remain on the Committee for a further period of two years in her capacity as Immediate Past President.

As the number of nominations did not exceed the number of available positions, there was no need for a ballot and the following members were declared duly elected:

- Adjunct Professor Iyla Davies, Principal, The Women’s College, University of Queensland – President
- Dr Ian Walker, Principal, Toad Hall & Ursula Hall, Australian National University – Vice-President
- Ms Rose Alwyn, Master, St Mark’s College, University of Adelaide – Secretary
- Dr Carla Tromans, Director, International House, University of Queensland – General Member
- Professor Trevor Cairney, Master, New College, University of New South Wales – Public Officer
9. General Business

9.1 Conference 2013
Barbara Green drew attention to the minutes from the 2011 AGM where it was moved that the Association should undertake to hold either a full Conference or Mini-conference each year. She also drew attention to Rosemary Brooks offer to host an interim mini-conference in Adelaide in 2013. It was noted that as the AACUHO conference would be held in Adelaide in 2013, an alternative venue may be considered more appropriate. Iyla Davies moved that the Association continue to hold a full conference every second year to be followed by a smaller, mini-conference in the following year. Further, she suggested that the mini-conference need not be held in a capital city but may be held in a regional location. She undertook to continue to work on this matter with her committee.

9.2 Appreciation
Iyla Davies moved a vote of appreciation for Barbara Green in her work as President over the last two years. She had been most generous with her time and her college facilities. Barbara had been a wonderful advocate for the UCA providing advice to colleagues and to outside organisations at a moment’s notice. In particular, her dealings with university Vice-Chancellors during the Committee’s state visits allowed university management to see the human face of the Association.
The motion was seconded by Lewis Rushbrook.

10. Other Business

10.1 Appreciation
Lew Rushbrook moved a vote of appreciation for the wonderful job by Ian Walker and his committee in putting this conference together. In particular, he reflected on the honour provided to the Association by the Governor-General in hosting the reception at Government House.

Lew Rushbrook moved that members note the presence of the current NAAUC President, Bella Thompson, at the AGM and acknowledge the complementary services which NAAUC provides to students in UCA residences. Seconded: Iyla Davies

There being no further business the AGM finished at 3.00pm.

Rose Alwyn
Hon. Secretary