



ST JOHN'S COLLEGE

within the University of Sydney

DIRECTOR, STUDENT LIFE

Candidate Brochure
August 2020
www.stjohnscollege.edu.au

MISSION, VISION AND CULTURE

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MISSION

St John's College is a Catholic university college which enables young men and women to immerse themselves in university life through:

- a welcoming residential environment for students from different backgrounds;
- an experience of community living with social, sporting, religious and cultural opportunities;
- assistance to foster academic achievement;
- an opportunity to engage with the Catholic faith and its intellectual tradition;
- supportive pastoral care;
- formation in leadership through service to others.

VISION

Students will leave the College:

- ready to embrace life's challenges,
- having made life-long friends,
- as committed and engaged St John's alumni, and
- wanting to contribute to the Catholic and broader communities.

CULTURE

St John's culture is committed to:

- participation of all St John's students in the communal life of the College;
- high academic standards, critical and open inquiry, intellectual rigour;
- the compatibility of intellectual enquiry with the Christian Gospel;
- high standards of ethical behaviour and social responsibility;
- service to those less advantaged;
- respect, honesty and charity.



ABOUT ST JOHN'S COLLEGE

St John's College is a Catholic residential college within the University of Sydney accommodating some 250 men and women students and a small number of Affiliate non-residential students. The College was founded in 1858 and is the second oldest university college in Australia. St John's is dedicated to providing an environment where students can achieve their full potential throughout their time at university.

The College is set in a beautiful location on the University's Camperdown campus. Its main building is acknowledged to be one of the most important examples of nineteenth century Gothic Revival architecture in Australia. This precious heritage provides an inspiring setting for students to pursue their degree courses and a wide range of

co-curricular activities including sports, music, the arts, community outreach and social events.

Together with the other University of Sydney colleges, St John's forms part of a wider intercollegiate community distinguished for its sporting and cultural competitions and social interactions. Generations of St John's people have made friends for life from their experiences in the College and look back with affection on their time here.

In recent years St John's has been at the forefront of the movement for cultural renewal in Australia's residential colleges, and is widely known as a welcoming, inclusive, down to earth environment where new students quickly make friends and find their feet as they begin their university careers.

The College has high academic standards and expects all students to do their best in their studies. Students have the advantage of a wide and deep pastoral care network, developed over many years, within which each person is known as an individual and can reach out for support when needed.

The Director, Student Life has primary responsibility for all aspects of student wellbeing within the College. This is an outstanding opportunity for candidates with experience in leading teams, a strong commitment to education, concern for the development of young people, and alignment with the College's values.



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POSITION OUTLINE

Reporting to the Rector who is chief executive officer of the College, the **Director, Student Life** is a senior residential appointment with primary responsibility for student wellbeing and pastoral care.

The **Director, Student Life** leads the Student Life staff team which includes the Dean of Students, several Associate Deans and administrative support. Together with the Dean of Students, the Director manages the student Pastoral Team comprising Sub-Deans and Resident Assistants, and liaises closely with the Student Club Committee and House Executive.

The **Director, Student Life** works with colleagues and student leaders to sustain and further develop an environment in which students are supported and encouraged in their growth as young adults, particularly in the spheres of their academic work, co-curricular activities and career aspirations.

Overview

- Member of College Executive
- Leads Student Life staff team
- Works closely with student leaders
- Supports all aspects of College life
- Promotes College values of respect, inclusion and safety, and champions cultural renewal
- Upholds and strengthen the academic and Catholic ethos of the College
- Residential full-time role.



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KEY ACCOUNTABILITIES

- Develop, implement and manage policies and procedures relating to the general welfare, academic progress and pastoral care of students.
- Lead and inspire the staff Student Life Team consisting of the Dean of Students, three Associate Deans and Student Services Assistant.
- Overall responsibility for the student Pastoral Team of Sub-Deans and Resident Assistants, including their selection, training, duties and performance.
- Work with the elected Student Club Executive and House Committee in relation to student-organised sporting, cultural and social activities, overseeing risk management for activities and events.
- Develop programs and opportunities which enhance personal development for all students, building leadership skills and engaging with connected communities including people in need.
- Assure the provision of pastoral support for individual students, including referrals to external support services where appropriate.
- Supervise the delivery of student leadership training programs and the induction program for commencing students.
- Play a leadership role in developing and implementing the College's risk management policies and procedures, especially emergency and WHS plans.

Full requirements can be found in the position description posted at www.stjohnscollege.edu.au/careers



PERSONAL ATTRIBUTES AND QUALIFICATIONS

- Capacity to provide strong leadership within the College, inspire and motivate students and staff, and enhance St John's as a learning community.
- Personal qualities of integrity, sound judgment, perseverance and resilience.
- Respect for the values, teachings and practices of the Catholic Church.
- Demonstrated ability to mentor and empower team members to achieve organisational objectives.
- Demonstrated ability to relate effectively to young adults in an educational context.
- A willingness to take initiative, assist colleagues, and contribute to the effective operation of all areas of the College.
- Excellent interpersonal, public speaking and communication (written and oral) skills.
- Ability to handle sensitive information with absolute confidentiality.
- Appropriate academic qualifications and experience.

Full requirements can be found in the Position Specification posted at www.stjohnscollege.edu.au/careers





HOW TO APPLY

Initial enquiries may be directed in confidence to Ms Christina Goh, Director, People & Culture, at St John's College on +61 2 9394 5000 or hr@stjohnscollege.edu.au

For more information about St John's College visit www.stjohnscollege.edu.au

SUBMITTING AN APPLICATION

Applications should include a full curriculum vitae detailing academic and professional qualifications, full employment history and relevant achievements. CVs should be accompanied by a covering letter describing briefly how candidates meet the selection criteria for the role contained in the Position Specification, why the appointment is of interest and what they believe they can bring to the role.

To request the Position Specification, please email hr@stjohnscollege.edu.au

Submit your application to hr@stjohnscollege.edu.au by Monday 31 August 2020.



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